



County of Los Angeles  
**CHIEF EXECUTIVE OFFICE**

713 KENNETH HAHN HALL OF ADMINISTRATION  
LOS ANGELES, CALIFORNIA 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

August 21, 2007

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:  
CATEGORICAL EXEMPTION, ESTABLISH CAPITAL PROJECT, AND APPROVE  
APPROPRIATION ADJUSTMENT, PROJECT BUDGET, ALLOCATION OF SECOND  
SUPERVISORIAL DISTRICT COUNTY EXCESS FUNDS UNDER THE SAFE  
NEIGHBORHOOD PARKS PROPOSITION OF 1996, AND ALLOCATION OF PARK  
IMPROVEMENT SPECIAL FUNDS FOR JESSE OWENS PARK PARKING LOT  
PROJECT (CAPITAL PROJECT 69583)  
(SUPERVISORIAL DISTRICT 2)  
(3 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Find that the project is categorically exempt from the California Environmental Quality Act.
2. Establish Capital Project 69583 for the Jesse Owens Parking Lot project, and approve the project budget in the amount of \$764,000.
3. Approve the allocation of \$638,000 in Second Supervisorial District County Excess Funds under the Safe Neighborhood Parks Proposition of 1996 (1996 Proposition) from the Regional Park and Open Space District and \$126,000 from the Park Improvement Special Fund to the Jesse Owens Park Parking Lot project.

Board of Supervisors  
GLORIA MOLINA  
First District

YVONNE B. BURKE  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

4. Approve the Appropriation Adjustment to transfer \$638,000 (1996 Proposition) and \$126,000 (Park Improvement Special Fund) appropriation to the Jesse Owens Parking Lot project.
5. Authorize the Director of Public Works to deliver the project.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The recommended actions will allow the Department of Public Works (Public Works) to initiate development of the Jesse Owens Park Parking Lot project and will comply with the California Environmental Quality Act (CEQA) by adopting the Categorical Exemption.

Jesse Owens Park is a 20-acre Community Regional Park located at 9651 South Western Avenue, Los Angeles, California. The proposed project entails the demolition of an existing comfort station, shuffleboard courts, shade covers, light fixtures and poles, and construction of a 40-space parking lot along Western Avenue to provide parking for the numerous park patrons, as well as security lighting, landscaping, and walkways connected to the existing swimming pool building.

The recommended actions will allow Public Works to commence demolition activities through the use of a Job Order Contract, prepare design documents, and obtain jurisdictional approvals prior to returning to your Board to adopt plans and specifications and advertise for construction bids. The project's design will incorporate sustainable design features, such as stormwater runoff reduction measures, where budgetarily and technically feasible. The Project Schedule and Budget Summary are included in Attachment A.

In a related action on today's agenda, the Regional Park and Open Space District is recommending allocation of Second Supervisorial District County Excess Funds for the project.

#### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs that we provide Fiscal Responsibility (Goal 4) by investing in public infrastructure and Children and Families' Well-Being (Goal 5) by providing sufficient parking to the community with the convenience to participate in enhanced recreational opportunities that will promote good health and social and emotional well-being.

### **FISCAL IMPACT/FINANCING**

The total project budget, including design, construction, consultant services, and County services, is \$764,000. The total project budget includes \$5,000 to be allocated to the Civic Arts Fund per your Board's Civic Art Policy. The proposed actions will have no impact on net County cost. The project will be funded with 1996 Proposition grant funding in the amount of \$638,000 and Park Improvement Special Funds in the amount of \$126,000. The attached Appropriation Adjustment transfers the funding to the project and is included as Attachment B.

### **OPERATING BUDGET IMPACT**

Following completion of the project, the Department of Parks and Recreation does not anticipate any one-time and/or ongoing additional operating costs. Staff currently maintains the Western Avenue area of the park.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

#### **Excess Funds**

The 1996 Safe Neighborhood Parks Proposition provides a method for determining each fiscal year the amount of Excess Funds available in the following fiscal year to fund capital improvement projects, in addition to the amounts specifically identified for projects under the Safe Neighborhood Parks Propositions of 1992 and 1996. The recommended grant would be funded from the Excess Funds available to the Second Supervisorial District for County projects.

Your Board may establish additional conditions on grants of Excess Funds. The Director of Parks and Recreation would be authorized to award a grant when all applicable conditions have been met. Any funds allocated by your Board, but not encumbered by award of a grant contract in the same fiscal year, shall be available for allocation by your Board in the following fiscal year.

The Grant Management Statement for the Jesse Owens Park Parking Lot project is included as Attachment C.

### **Park Improvement Fund**

The Park Improvement Fund is a special fund used to acquire, develop, improve, or enhance County parkland and facilities with proceeds from leases and sales of parkland required to be spent at the facility by the Public Park Preservation Act of 1971.

Public Works will provide design services using Board-approved contracts.

Board Order 9 of June 20, 2000, mandated that Board letters requesting approval of grants in amounts of \$100,000 or more must include the Grant Management Statement Form attached, which standardizes the information provided by departments to enable your Board to determine the impact of the grant on the County and the actions the department will take to offset the loss of grant funds if they want to continue the program after the grant expires.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed project is categorically exempt from CEQA according to State CEQA Guidelines Sections 15301, 15303, 15304 (a) (b), and 15311 (b), and County of Los Angeles Environmental Document Reporting Procedures and Guidelines Classes 1, 3, 4 (a) (c), and 11 (f), adopted by your Board on November 17, 1987, because the project provides for minor alteration of existing facilities, installation of new accessory structures, minor grading, and landscaping.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

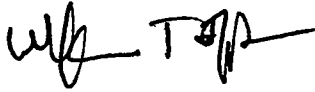
The recommended actions will have no impact on any County services or current projects at this park site.

The Honorable Board of Supervisors  
August 21, 2007  
Page 5

**CONCLUSION**

Please return one adopted copy of this letter to the Public Works, Project Management Division II, and three adopted copies to the Department of Parks and Recreation.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'WTF' followed by a stylized flourish.

WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:DLW:DL  
JSE:DJT:PB

Attachments (3)

c: County Counsel  
Department of Public Works  
Department of Parks and Recreation

## ATTACHMENT A

### CATEGORICAL EXEMPTION – APPROVE PROJECT BUDGET JESSE OWENS PARK PARKING LOT PROJECT

C.P. 69583

### SUPERVISORIAL DISTRICT 2

#### I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Project Program	03/30/07*
Design	03/04/08
Jurisdictional Approvals	05/30/08
Bid and Award	07/31/08
Construction Substantial Completion	10/11/08
Begin Operations	12/02/08
Project Closeout Acceptance	04/01/09

\* Indicates completed activity.

#### II. PROJECT BUDGET SUMMARY

Budget Category	Proposed Project Budget
Land Acquisition	N/A
Construction	
Construction Contract	\$ 487,100
Change Order Contingency	\$ 73,900
Civic Art	\$ 5,000
Subtotal	\$ 566,000
Equipment	N/A
Plans and Specifications	\$ 40,000
Consultant Services	\$ 43,000
Miscellaneous Expenditures	\$ 5,000
Plan Check and Jurisdictional Reviews	\$ 12,000
County Services	\$ 98,000
<b>Total</b>	<b>\$ 764,000</b>

## ATTACHMENT B

### APPROPRIATION ADJUSTMENT FOR JESSE OWENS PARKING LOT PROJECT C.P. 69583 (Supervisory District 2) F.Y. 2007-08

#### FINANCIAL SOURCES:

Capital Project/Refurbishments  
Various 2<sup>nd</sup> Dist. Parks (2)  
Various 2<sup>nd</sup> Dist. Park Improvement  
Fixed Assets – B & I 638,000  
A01-CP-6014-65043-77109  
Decrease Appropriation

Department of Parks & Recreation  
Capital Project/Refurbishments  
Jesse Owens Park (2)  
Parking Lot  
Rev.: Reg Park & Open Space DT/CP 638,000  
A01-CP-91-R400-65043-69583  
Increase Revenue

Department of Parks and Recreation  
Park Improvement Fund  
CB1-PK-2000-40531 126,000  
Services & Supplies  
Decrease Appropriation

Department of Parks and Recreation  
Capital Project/Refurbishments  
Jesse Owens Park (2)  
Parking Lot  
Rev.: Operating Transfer In/CP 126,000  
A01-CP-9919-65043-69583  
Increase Revenue

1,528,000

#### FINANCIAL USES:

Capital Projects/Refurbishments  
Various 2<sup>nd</sup> Dist. Parks (2)  
Various 2<sup>nd</sup> Dist. Park Improvement  
Rev: Reg Park & Open Space DT/CP 638,000  
A01- CP – 91- R400-65043-77109  
Decrease Revenue

Department of Parks and Recreation  
Capital Project/Refurbishments  
Jesse Owens Park (2)  
Parking Lot  
Fixed Assets-B & I 638,000  
A01-CP-6014-65043-69583  
Increase Appropriation

Department of Parks & Recreation  
Park Improvement Fund  
CB1-PK-6100-40531 126,000  
Other Financing Uses-Operating Transfer out  
Increase Appropriation

Department of Parks & Recreation  
Capital Project/Refurbishments  
Jesse Owens Park (2)  
Parking Lot  
A01-CP-6014-65043-69583 126,000  
Increase Appropriation

1,528,000

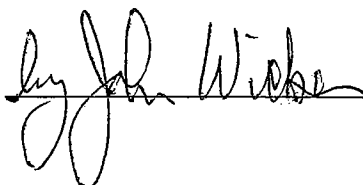
**Justification:** Adjustment is necessary to increase the revenue and appropriation in order to provide sufficient funds for Jesse Owens Parking Lot.

## Los Angeles County Chief Executive Office

### Grant Management Statement for Grants \$100,000 or More

<b>Department:</b> County of Los Angeles Department of Parks and Recreation				
<b>Grant Project Title and Description</b>				
Jesse Owens Park Parking Lot – Construction of new 40-space parking lot along Western Avenue, including site landscaping and aesthetic upgrades, ADA compliance features, and environmental design concepts.				
<b>Funding Agency</b>	<b>Program (Fed. Grant #/State Bill or Code #)</b>	<b>Grant Acceptance Deadline</b>		
Regional Park and Open Space District & Park Improvement Special Funds	Safe Neighborhood Parks Proposition of 1992 and 1996	N/A		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><b>Total Amount of Grant Funding:</b> \$638,000</td> <td style="width: 50%;"><b>County Match:</b> \$126,000</td> </tr> </table>			<b>Total Amount of Grant Funding:</b> \$638,000	<b>County Match:</b> \$126,000
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<b>Grant Period:</b> TBD	<b>Begin Date:</b> 09/1/07	<b>End Date:</b> TBD		
<b>Number of Personnel Hired Under This Grant:</b>	<b>Full Time:</b> None	<b>Part Time:</b> None		
<b>Obligations Imposed on the County When the Grant Expires</b>				
Will all personnel hired for this program be informed this is a grant-funded program?	Yes: X	No: N/A		
Will all personnel hired for this program be placed on temporary ("N") items?	Yes:	No: N/A		
Is the County obligated to continue this program after the grant expires?	Yes: X	No:		
If the County is not obligated to continue this program after the grant expires, the Department will:				
a.) Absorb the program cost without reducing other services	Yes:	No:		
b.) Identify other revenue sources (describe below)	Yes:	No:		
c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	Yes:	No:		
<b>Impact of additional personnel on existing space:</b> N/A				
<b>Other requirements not mentioned above:</b> None				

Department Head Signature:



Date:

8/9/07



COUNTY OF LOS ANGELES  
REQUEST FOR APPROPRIATION ADJUSTMENT  
DEPARTMENT OF PARKS AND RECREATION

DEPT'S.  
No.600-08001  
600-08001

June 28, 2007

## AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.


## ADJUSTMENT REQUESTED AND REASONS THEREFOR

4-VOTE MATTER

Fiscal Year 2007-08

SEE ATTACHED

JUSTIFICATION: Adjustment is necessary to increase the revenue and appropriation in order to provide sufficient funds for Jesse Owens Parking Lot.

  
Teresa Lam, Accounting Officer III

CHIEF ADMINISTRATIVE OFFICER'S REPORT

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

89

AUG 21 2007

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

REFERRED TO THE CHIEF  
ADMINISTRATIVE OFFICER FOR—

ACTION

APPROVED AS REQUESTED

AS REVISED

✓ RECOMMENDATION

July 31, 2007

19

CHIEF ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER BY

*Melan Ivey*APPROVED (AS REVISED):  
BOARD OF SUPERVISORS

19

No. 006

July 17 2007

BY

DEPUTY COUNTY CLERK

SEND 5 COPIES TO THE AUDITOR-CONTROLLER

AUG 21 2007

**APPROPRIATION ADJUSTMENT  
FOR JESSE OWENS PARKING LOT PROJECT  
C.P. NO. 69583  
(Second District – 4-Vote Matter)**

F.Y. 2007-08

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BA # 006